



APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION *Incomplete information could disqualify you from further consideration.*

NAME:	DATE:
ADDRESS:	
HOME PHONE NUMBER:	MOBILE NUMBER:

Are you eligible to work in the U.S? YES NO

Are you at least 18 years of age? YES NO
(If no, you may be required to provide authorization to work)

Can you work overtime, including weekends? YES NO

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? YES NO

EMPLOYMENT DESIRED	
Date you can start	Hourly Rate/Salary desired
Position applying for	
Are you currently* employed?	
*If so may we contact your present employer?	

REFERRAL SOURCE
How did you hear about us? Walk In Advertisement Referral Internet Other:
Do you know anyone who works for our company? If yes, list name.
Have you ever worked for this company before? If yes, list employment dates and reason for leaving.

EDUCATION	Name and location of school	No. of yrs. Attended	Degree Received	Subjects studied/Major
High School				
College or University				
Trade, Business or Correspondence School				

EMPLOYMENT HISTORY

Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. Incomplete information could disqualify you from further consideration.

Employer Name & Address**Telephone**

Dates of Employment

Job Title

Immediate supervisor and title

Summarize the nature of work performed and job responsibilities

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List special skills, experience and/or training that you believe would enhance your ability to perform the position applied for.

REFERENCES Give the names of three persons not related to you, whom you have known at least three (3) years.		
Name	Address, Phone, Email	Years Acquainted

Please read carefully before signing.

Lynches River Electric Cooperative is an equal opportunity employer. Lynches River Electric Cooperative does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Lynches River Electric Cooperative to hire me. If I am hired, I understand that either Lynches River Electric Cooperative or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Lynches River Electric Cooperative has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Lynches River Electric Cooperative true and complete information on this application. No requested information has been concealed. I authorize Lynches River Electric Cooperative to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Date

Signature

THIS APPLICATION IS VALID ONLY FOR 60 DAYS FROM THE DATE SIGNED/DATED ABOVE.



Voluntary Self Identification Form

Lynches River Electric Cooperative is an Equal Opportunity Employer. As required by law, we must record certain information to be made a part of our Affirmative Action Program. Applicants for employment are also invited to participate in the Affirmative Action Program by reporting their status as disabled, disabled veteran, veteran of the Vietnam era or other minority. In extending this invitation you are also advised that: (a) workers (applicants) are under no obligation to respond, but may do so in the future if they choose; (b) responses will remain confidential within the Human Resources Department; and (c) responses will be used only for the necessary information to include in our Affirmative Action Program. Refusal to provide this information will have no bearing on your application and will not subject you to any adverse treatment.

Please complete the information requested below. Thank you for your cooperation.

Section 1: General Applicant Information

Name:	Date:
Position applied for:	

Section 2: Please check all that apply (See below for definitions)

Race or Ethnic Identity	Gender	**Veteran Status
Hispanic or Latino	Male	Vietnam Era Veteran
White (not Hispanic or Latino)	Female	Disabled Veteran
Black or African American (not Hispanic or Latino)		Special Disabled Veteran
Native Hawaiian or Pacific Islander (not Hispanic or Latino)		Other Protected Veteran
Asian (not Hispanic or Latino)		Recently Separated Veteran
American Indian or Alaskan Native (not Hispanic or Latino)		Armed Forces Service Medal Veterans
Two or More Races (not Hispanic or Latino)		

How did you hear of our opening?

Current Employee Newspaper Ad Recruiter Other - Explain Below:

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EEOC RACE/ETHNIC IDENTIFICATION CATEGORIES

Hispanic or Latino

A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.

White (Not Hispanic or Latino)

A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Black or African American (Not Hispanic or Latino)

A person having origins in any of the black racial groups of Africa.

Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)

A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

Asian (Not Hispanic or Latino)

A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

American Indian or Alaska Native (Not Hispanic or Latino)

A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.

Two or More Races (Not Hispanic or Latino)

All persons who identify with more than one of the above five races.

Veteran of the Vietnam-Era

Defined as (a) an active duty wartime or campaign badge veteran who served on active duty in the U.S. military, ground, naval or air service during a war or in a campaign or expedition for which a campaign badge has been authorized, under the laws administered by the Department of Defense. (b) an Armed Forces service medal veteran who, while serving on active duty in the U.S. military, ground, naval or air service, participated in a United States military operation for which an Armed Forces service medal was awarded pursuant to Executive Order 12985 (61 FR 1209).

Disabled Veteran

Defined as (1) a veteran of the U.S. military, ground, naval or air service who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation)

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under laws administered by the Secretary of Veterans Affairs, or (2) a person who was discharged or released from active duty because of a service-connected disability.

Special Disabled Veteran

Defined as a veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Department of Veterans Affairs for a disability:

1. Rated at 30 percent or more; or
2. Rated at 10 or 20 percent in the case of a veteran who has been determined under 38 U.S.C. 3106 to have a serious employment handicap; or
3. A person who was discharged or released from active duty because of a service-connected disability.

Veteran of the Vietnam Era

Defined as a person who served on active duty for a period of more than 180 days, and was discharged or released therefrom with other than a dishonorable discharge, if any part of such active duty occurred:

- In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or
- Between August 5, 1964, and May 7, 1975, in all other cases; or
- Was discharged or released from active duty for a service-connected disability if any part of such active duty was performed in the Republic of Vietnam between February 28, 1961, and May 7, 1975; or between August 5, 1964, and May 7, 1975, in all other cases.

Recently Separated Veteran

Any veteran who served on active duty in the U.S. military, ground, naval or air service during the one-year period beginning on the date of such veteran's discharge or release from active duty.

Pre-JVA Veteran

Defined as an individual who is an employee of or applicant to a contractor with a contract of \$25,000 or more entered into prior to December 1, 2003 and unmodified since to \$100,000 or more, and who is a special disabled veteran, veteran of the Vietnam era, pre-JVA recently separated veteran, or other protected veteran.

Armed Forces Service Medal Veteran

Defined as any veteran who, while serving on active duty in the U.S. military, ground, naval or air service, participated in a United States military operation for which an Armed Forces service medal was awarded pursuant to Executive Order 12985.

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Active Duty or Wartime Campaign Badge Veteran

Defined as a veteran who served on active duty in the U.S. military, ground, naval or air service during a war or in a campaign or expedition for which a campaign badge has been authorized, under the laws administered by the Department of Defense.

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